

Course Design Document –Template

Ver 1.0

1. About the Document:

This design document specifies all the decisions made about the course up to this time, including:

- Purpose of the course
- Intended outcome of the course
- Audience description
- Delivery method(s)
- What to train
 - High level outline
 - Detailed lesson outlines
- Objectives of each lesson
- Assessments/exercises for each task

2. Purpose of the Design Document:

The purpose of the design document is to obtain agreement with all stakeholders about the vision and plan for the course. These parties include:

- Internal clients (BU SME's) and reviewers
- Team members (iLD) working on the course
- External clients, if any

3. Sign-off:

Obtaining sign-off on the design document is important in ensuring agreement on the plan at this point. Once an agreement is secured from key stakeholders work on developing the course materials can begin.

An approved course design document is required to release a course as an official curriculum

Key stakeholders for Design sign-off

- Designated Leader from BU (for BU developed courses)
- Head of iLD

Contents of a Design Document

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Purpose of the Course:

This course provides a detailed understanding of the Functional Payments Domain.

Audience Description:

Pre-sales, Business Analysts, Relationship Managers, Developers, Testers, Solution Architect, Consultant, Product Engineer, Service Delivery, Product Implementation

Course Objectives:

After completing this course, the learner will:

- Be aware of how Payments are actually executed.
- Understand both domestic and cross border payments.
- Be facilitated with a product walkthrough of Payments application is provided, with detailed screen- by-screen explanations of the individual features and functionalities

Learning Assessment:

Nil

Instructional Strategies:

Self-paced Instructor-led Delphi Session

Media:

The course will utilize the following media

- Videos

Duration:

This course is covered in a single block of **3 hours 13 minutes'** instructor led session.

- Pre Training Activity: Nil
- Post Training Activity: Nil

- **Course Scope:**

The course contains **2** lessons. The lesson brief is given below:

Lesson	Objective	Topic List	Delivery Method	Duration	Practice check Method	Annexure
1	Payment Functional Knowledge – Part 1	Payment Functional Knowledge – Part 1	Video	1 hours 33 minutes	Nil	Nil
2	Payment Functional Knowledge – Part 2	Payment Functional Knowledge – Part 2	Video	1 hours 35 minutes	Nil	Nil

Activities Conducted:

Activity #	Activity	Objective	Duration	Annexure
Nil	Nil	Nil	Nil	Nil

Development Tools

Nil

Ownership

The design and Development of the course is by Not Applicable

Course approved by Not Applicable

Course revision from time to time by Not Applicable

Approved facilitators: Not Applicable

Development Time

Not Applicable

Support Requirements

Not Applicable

Project Sign off

Approved by :

Date :

Place :

